

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI

**DEPTT. OF WOMEN & CHILD DEVELOPMENT & DEPTT. OF SOCIAL WELFARE
1-CANNING LANE, K.G.MARG, NEW DELHI-110 001.**

NOTICE

INVITING APPLICATIONS FOR GRANT IN AID TO VOLUNTARY ORGANISATIONS

Applications for the year 2013-14 from eligible voluntary organizations are invited under VAC- processed "The Grants to Social Welfare Institutions/Organizations by the Government of National Capital Territory of Delhi Rules, 2008". Eligible applicant voluntary organizations should submit two copies of application, complete in all respects with a covering letter giving details of page numbered requisite documents before the last date of 30th September, 2013 by 4.00 p.m. **ONLY** at :

**VOLUNTARY ACTION CELL, ROOM NO. 14,
DEPTT. OF WOMEN & CHILD DEVELOPMENT and DEPTT. OF SOCIAL WELFARE,
1-CANNING LANE, KASTURBA GANDHI MARG NEW DELHI-110 001.**

GENERAL INSTRUCTIONS FOR APPLICANT VOLUNTARY ORGANIZATIONS

1. Application submitted in the form other than the prescribed proforma or submitted without signatures in the application will be summarily rejected.
2. Applications submitted without the documents/ enclosures as prescribed **WILL NOT BE CONSIDERED.**
3. Prescribed application formats, forms, etc. and details of required documents are available on following website of the Department:
www.wcddel.in
4. Interested eligible NGOs must follow the following instructions before submitting the application:-
 - a) Each and every page of the application and enclosures must be signed by the authorized signatory and stamped with the seal of the organization. Otherwise application will not be **CONSIDERED.**
 - b) NGO must submit their two copies of applications/proposals in two separate office file- covers
 - c) All papers of the applications/proposals must be page- numbered separately in the back- to- front fashion.
 - d) The file covers containing the applications/ proposals must indicate boldly the name & address (Registered Office) of the NGO, the nature & address of the project applied for
 - e) The applicant NGOs must attach an Index on top of the application/ proposal clearly showing the page numbers at which various required documents, etc. are placed in the application/proposal..

5. Applications submitted through post or at Receipt & Issuing (R&I) of the Department or submitted in the manner other than as prescribed above, will NOT BE CONSIDERED.
6. Application submitted after the last date will NOT BE CONSIDERED.
7. Canvassing by the applicant organizations in any form will be a disqualification.

(This notice will also be available at the hyperlink <http://www.wcddel.in/delhigrant.html>)

**SECRETARY
DEPTT. OF WOMEN & CHILD DEVELOPMENT
&
DEPTT. OF SOCIAL WELFARE**