DETAILS OF SHGs FORMED BY NPOs under SNP of ICDS (WCD Deptt.)

1) Name of the ICDS Project : 
2) Name of the concerned MNPO : 
3) Name of the Self Help Group : 
4) Total No. of AWCs catered by the SHG : 
5) AWCs Nos. catered by the SHG : 
6) Address of the kitchen run by SHG : 
7) Date of formation of the SHG : Date: ____ Month: ____ Year: ____

Whether the SHG has its own account in Bank: Yes ☐ No ☐

8) If yes date of opening of SHG account in the bank: Date/Month/Year: ______________________

9) Number of members in the SHG: Male: _____, Female: _____, Other: _____ Total: _____

10) Did the SHG members were given orientation/training on the following
    (If Yes Pl. Give details on duration, period and Organization)
    - SHG Formation and Development Training:
    - Leadership Development Training :
    - Documentation & Record Keeping Training:
    - Account and Book Keeping Training :
    - Tech. /Mgt./ Skill Development Training :

12) Whether the following basic records are maintained by the SHG?
    i. Minutes of the SHG meetings Register ☐ ii. Attendance Register ☐
    iii. Loan Ledger Register ☐ iv. Cash Book ☐
    v. Bank Passbook ☐ vi. Repayment Register ☐

13) Whether Separate Records are maintained for SNP supply/kitchen in the SHGs
    Yes (5) ☐ No (0) ☐

14) if yes please mention the type of records

15) Frequency of meetings of members in SHG?
    I. Weekly (5) ☐ II. Fortnightly (4) ☐ III. Monthly(3) ☐
    IV. At irregular intervals (2) ☐ V. No meetings (0) ☐

16) Involvement of SHG members in decision making and participation of SHG Members in
    meeting as per with record
    (i) More than 80% (5) ☐ (ii) more than 50% (4) ☐ (iii) one third (3) ☐
    (iv) less than one third(0) ☐

17) Any saving and credit activities in your SHG? Yes (5) ☐ No (0) ☐

If yes Amount of saving per member in SHG and frequency?
Rs................... Weekly (5) ☐ II. Fortnightly (4) ☐ III. Monthly (3) ☐

18. Has the group developed financial management norms covering loans, sanction procedure,
    repayment schedule, interest rates, etc? Yes (5) ☐ No (0) ☐

19) Does the SHG have a revolving fund? Yes (5) ☐ No (0) ☐

If Yes Amount Rs. ______________________

20) Has the SHG done any kind of market assessment prior to starting the unit?
    Yes (5) ☐ No. (0) ☐
21) Annual turnover (2013-14) of SHG from SNP under ICDS Rs. ________________

22) Whether periodic meetings are organized by MNPO to give necessary guidelines in SNP quality control? Yes (5) __ No (0) __
If yes frequency, details of last such meeting with SHG and the outcome.__________________________

23) Does SHG facing any problem in managing the activities of the SNP? (Yes __ No __)
If yes the details thereof.__________________________

24) Preparation of Hot cooked meal is being done by: (select anyone)
   i) Self Help Groups/Mahila Mandal prepares themselves (5) __
   ii) Self Help Groups/Mahila Mandal Supervises the process (3) __

29) Method of Procurement of raw material required for cooking of meals: (Select anyone)
   i) SHG procures and maintains the Account books/records (5) __
   ii) NPO manages the procurement and supply to SHG (3) __

30) Details of Members of SHG

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<th>S. No.</th>
<th>Name of SHG Member</th>
<th>Present Address of SHG Member</th>
<th>Gender M/F/O</th>
<th>Category SC/ST/OBC/GEN/PH/other</th>
<th>Educational Status <em>(Please specify as below)</em></th>
<th>If also a Member of AWC-Mahila Mandal</th>
<th>(If residing in same locality wherein SHG serving SNF to AWCs)</th>
<th>Present Occupation</th>
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* Illiterate (1), Literate (2), Primary (3), Middle School (4), Secondary (5), Sr. Secondary (6) Graduate (7) Post Graduate (8) Technically Qualified (9) any other (10)