



महिला एवं बाल विकास विभाग  
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार  
सेवा कुटीर कॉम्प्लेक्स, किंग्सवे कैम्प, जी टी बी नगर, दिल्ली -110009

महिला एवं बाल विकास विभाग, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार को अस्थायी रूप से अस्थायी आधार पर एक टीम की नियुक्त करनी है, जो विशिष्ट तकनीकी क्षेत्रों में विशेषज्ञता के साथ विशुद्ध रूप से अनुबंधित नियमों और शर्तों पर भारत सरकार की योजना प्रधान मंत्री मातृ वंदना योजना के कार्यान्वयन में विशिष्ट समयावधि (1 वर्ष) के लिए तकनीकी और प्रबंधन सहायता प्रदान करेंगे। विवरण इस प्रकार है

| क्रम संख्या | पद का नाम               | पारिश्रमिक (प्रति माह) | रिक्त पद की संख्या |
|-------------|-------------------------|------------------------|--------------------|
| 1           | राज्य कार्यक्रम समन्वयक | 45,000                 | 1                  |
| 2           | जिला कार्यक्रम समन्वयक  | 35,000                 | 9                  |
| 3           | जिला कार्यक्रम सहायक    | 20,000                 | 10                 |

संदर्भ की शर्तें (टीओआर), आवश्यक योग्यता, अनुभव की आवश्यकता, नौकरी का विवरण और छटनी (स्कूटिनी) के मापदंड विभाग की वेबसाइट: [www.wcddel.in](http://www.wcddel.in) या <http://cams.wcddel.in> (ऑनलाइन आवेदन के लिए) पर उपलब्ध हैं। आवेदन की अंतिम तिथि 13.11.2019 पर गणना करने पर 35 वर्ष या उससे कम आयु के योग्य उम्मीदवार, विभाग की वेबसाइट के माध्यम से 06.11.2019 से ऑनलाइन आवेदन कर सकते हैं। भर्ती केवल अनुबंध पर और सीमित अवधि के लिए है। अतः उम्मीदवारों को ध्यान रखना चाहिए कि यह एक स्थायी नौकरी नहीं है। पात्रता मानदंड दसवीं कक्षा में न्यूनतम 80% और बारहवीं में 75% अंक होगा, पात्रता के लिए अन्य निर्धारित योग्यता के अलावा।

ऑनलाइन आवेदन के समापन की अंतिम तिथि 13.11.2019 को शाम 06.00 बजे तक है।

आवेदनों की जांच के बाद, पात्र उम्मीदवारों की सूची वेबसाइट पर प्रदर्शित की जाएगी। उपरोक्त पदों पर चयन के लिए साक्षात्कार 15.11.2019 से शुरू होने की संभावना है। इस पर अपडेट के लिए, विभाग की वेबसाइट देखी जा सकती है।

पात्र उम्मीदवार को केवल ई-मेल के माध्यम से साक्षात्कार के लिए आमंत्रित किया जाएगा, कोई साक्षात्कार पत्र नहीं भेजा जाएगा। उम्मीदवारों को यह भी सूचित किया जाता है कि वे इस संबंध में साक्षात्कार की तारीखों और किसी अन्य अपडेट के लिए विभाग के नोटिस बोर्ड / वेबसाइट यानी [www.wcddel.in](http://www.wcddel.in) या <http://cams.wcddel.in> (ऑनलाइन आवेदन के लिए) को देखें।

नोट- ऑनलाइन को छोड़कर आवेदन का कोई अन्य माध्यम विभाग द्वारा स्वीकार नहीं किया जाएगा। चयन प्रक्रिया के किसी भी चरण/ बिंदु पर उपर्युक्त पदों की संख्या में कमी या वृद्धि करने कर अधिकार विभाग के पास है।

निदेशक, विभाग महिला एवं बाल विकास



**GOVERNMENT OF N.C.T OF DELHI (GNCTD)**  
**DEPARTMENT OF WOMEN AND CHILD**  
**DEVELOPMENT**  
**Sewa Kutir Complex, Kingsway Camp, G.T.B Nagar,**  
**Delhi-110009**

**Advertisement**

Department of Women & Child Development, GNCT of Delhi seeks to temporarily hire on temporary basis for a period of 1 year, for the State PMMVY Cell and District PMMVY Cells under Centrally Sponsored Scheme- Pradhan Mantri Matru Vandana Yojana (PMMVY). The details of positions are as follows:

| <b>S. No</b> | <b>Post Name</b>                     | <b>Remuneration<br/>(Consolidated)</b> | <b>No. of Post</b> |
|--------------|--------------------------------------|--|--------------------|
| 1            | State Programme Coordinator (SPC)    | Rs. 45000/- (per month)                | 01                 |
| 2            | District Programme Coordinator (DPC) | Rs. 35000/- (per month)                | 09                 |
| 3            | District Programme Assistant (DPA)   | Rs. 20000/- (per month)                | 10                 |

The terms of references (TORs), essential qualification, experience required, job details and scrutiny criteria are available on the Department Website: <http://cams.wcddel.in>. The eligible candidate of 35 year of age or below on the closing date i.e. 13.11.2019 may apply online from 06.11.2019 through the website of the department. The recruitment is on contract and for limited period only. Therefore candidates must note that this is not a permanent job. The eligibility criteria shall be minimum of 80% marks in class X and 75 % marks in XII, in addition to other qualifications for eligibility.

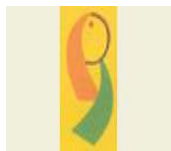
The last date of closing of online application is 13.11.2019 till 06.00 pm.

After scrutiny of applications the list of eligible candidates will be displayed on the website. The interview for selection is likely to start from 15.11.2019. For updates on this, website of the Department may be visited.

The eligible candidate will be invited for interview through E- mail only, no interview letters will be sent. Candidates are also advised to refer to department's notice board/ website of the department i.e. [www.wcddel.in](http://www.wcddel.in) OR <http://cams.wcddel.in> for dates of interview and any other update in this regard.

Note- No other mode of application except online shall be entertained by the Department. The department also reserves the right to decrease or increase no. of each post as mentioned in the table at any stage/point of selection procedure.

Director, Deptt. of Women & Child Development



**GOVERNMENT OF N.C.T OF DELHI (GNCTD)**  
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**The Terms of reference (TORs), essential qualification and experience and job details are as follows:-**

**a) State-level PMMVY Cell:**

- i. Facilitate and monitor for roll out of the Scheme in all PMMVY districts.
- ii. Facilitate issuance of State-specific guidelines for effective implementation of the Scheme.
- iii. Conduct and coordinate need-based sensitization programs under IEC & BCC activities, training and refresher courses for all stakeholders/service providers involved in implementation of PMMVY in all districts.
- iv. Facilitate timely release of funds to districts and monitor fund utilization at district level.
- v. Ensure payment procedures are timely, streamlined, transparent and effective through PMMVY-CAS portal integrated with PFMS portal.
- vi. Ensure SG/UT level and District-level PMMVY Steering and Monitoring committee functional and meet regularly.
- vii. Coordinate with H & FW Department for adequate health supplies.
- viii. Set up monitoring and supervision system for PMMVY.
- ix. Compile and review reports received from the districts and share with GoI.
- x. Conduct monthly review meetings of the district PMMVY cells.
- xi. Liaise with Banks and Post offices for ensuring effective implementation of the Scheme.
- xi. Coordinate with MWCD.
- xii. Document best practices.
- xiii. Coordinate for Budgeting related issues and to ensure to have availability of funds by Center and State in all required components of the scheme.
- xiv. Timely submission of quarterly and Annual UC & SoE including other reports to Centre & State Govt.
- xv. Handle all PMMVY-CAS portal and Public Financial Management System (PFMS) related issues for timely disbursement of payment to beneficiaries.
- xvi. Any other matter relating to effective implementation of the PMMVY.

**b) District-level PMMVY Cell:**

- i. Operationalize PMMVY in all projects and AWCs (including urban AWCs and mini AWCs).
- ii. Implement state-specific guidelines issued.
- iii. Conduct training and refreshers for all stakeholders/service providers in the districts.
- iv. Monitor and streamline payment procedures for effectively reaching the beneficiary.
- v. Facilitate regular district-level PMMVY Steering and Monitoring committee meetings.
- vi. Coordinate with H & FW Department for adequate health supplies.
- vii. Compile the project-level reports received and prepare a monthly progress report for district.
- viii. Visit the AWCs to assess functioning of Scheme
- ix. Participate in project-level monthly review meetings to review programme progress.
- x. Liaise with other Departments, Banks and Post offices for ensuring incentive reaches beneficiaries on time.
- xi. Organize review meeting cum workshops and training programmes for field functionaries for resolving the issue faced/ encountered during implementation of scheme.
- xii. Organize IEC and BCC activities for sensitization and to increase beneficiaries' coverage under this scheme in coordination with State/District/Project Unit.

- xiii. Coordinate with and inform the PMMVY State/UT Cell, as and when needed.  
 xiv. Any other matter relating to effective implementation of the PMMVY at district level.

### **Essential Qualification and Experience**

| <b>Designation</b>                   | <b>Education qualification</b>   | <b>Experience/Competencies</b>   |
|--------------------------------------|--|--|
| State Programme Coordinator (SPC)    | Postgraduate preferably in Social Sciences/ Life sciences/ Nutrition/ Medicine / Health management / Social work/ Rural management | At least 3 years' experience of working with the Government/Non-Government organizations.<br>ii. Proficiency in using MS-office.<br>iii. Proficiency in local language and English |
| District Programme Coordinator (DPC) | Postgraduate preferably in Social Sciences/ Life sciences/ Nutrition/ Medicine /Health management / Social work/ Rural management  | i. At least 1-year experience of working with the Government/Non-Government organizations.<br>ii. Proficiency in using MS-office<br>iii. Proficiency in local language and English |
| District Programme Assistant (DPA)   | Graduate preferably in Social Sciences /Social work/Rural management/Statistics  | i. At least 1-year experience of working with Government/ Non-Government organizations.<br>ii. Proficiency in using MS-Office and data entry.                                      |

The minimum eligibility criteria for applying online is 80 % marks in class X and 75 % marks in XII for above said posts.

Note- Candidate who acquired its graduation/post graduation degree through regular/correspondence course from reputed universities/institutions will only be considered.

**Note: Candidates are mandatorily required to bring all relevant documents in original at the time of interview, in support of their education qualification, certificate of basic computer proficiency skill of MS office, work experience certificate and photo identity proof along with self attested photocopies of the same. The candidates must also bring two recent passport size photographs along with him/her at the time of interview, without which the candidature of the applicant shall not be entertained.**

The eligible candidate of 35 year of age or below on the closing date of application i.e. 13.11.2019 may apply online from 06.11.2019 through the website of the department on the link provided below:

<http://cams.wcddel.in> . In this regard, the department's notice board and official website may also be referred for any further updates i.e. [www.wcddel.in](http://www.wcddel.in)

The last date of closing of online application is 13.11.2019 till 06.00 pm.

**Only short-listed candidates will be intimated and called for interview. The Department of Women & Child Development reserves the right to reject any or all applications without assigning any reason. It is reiterated that the Govt. shall not be liable for any regularization thereof. The Director, W.C.D. reserves the right to terminate this contract work at any stage/point of time.**

Sd/-

Director, Dept. of Women & Child Development