GOVERNMENT OF N.C.T OF DELHI (GNCTD)
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
SewaKutir Complex, Kingsway Camp, G.T.B Nagar, Delhi-110009

Advertisement

Department of Women and Child Development, GNCTD requires manpower on contractual/temporary basis for following positions for a period of 1 year which may be curtailed down if so, it is purely on contractual terms & conditions for implementation of the Government of India scheme- ‘POSHAN ABHIYAAN’. Details of the positions are as follows:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Positions</th>
<th>No. of Positions</th>
<th>Consolidated remuneration Per month</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Block Coordinator</td>
<td>95</td>
<td>Rs. 20,000/-</td>
</tr>
<tr>
<td>2</td>
<td>Block Project Assistant</td>
<td>95</td>
<td>Rs. 16,858/-</td>
</tr>
</tbody>
</table>

The terms of references (TORs), essential qualification, experience required, job details and scrutiny criteria are available on the Department Website: [http://www.wcddel.in](http://www.wcddel.in) and link for apply online [http://cams.wcddel.in](http://cams.wcddel.in) The local eligible candidate from Delhi as per age criteria on the closing date of application may apply online through the website of the department. The engagement is on contractual basis and for a limited period only. Candidates must note that this is not a permanent job. The eligibility criteria shall be minimum of 75% marks in class Xth and 70 % marks in XIIth, in addition to other qualifications for eligibility.

The last date of closing of online application is **31.12.2019 till 12.00 Midnight**

The eligible shortlisted candidate will be invited for interview through E-mail only. No interview letters will be sent. Candidates are also advised to refer to department’s notice board/ website of the department i.e. [http://www.wcddel.in](http://www.wcddel.in) for dates of interview and any other update in this regard.

Note- No other mode of application except online shall be entertained by the Department. The department also reserves the right to decrease or increase the numbers & Selection criterion of each position as mentioned in the table at any stage/point of selection procedure to implement the scheme in the best interest of the public good.

Director, Deptt. of Women & Child Development

[Signature]
विज्ञापन

महिला एवं बाल विकास विभाग, राष्ट्रीय राजमहली, दिल्ली सरकार
मेठा कूटीर कॉम्प्लेक्स, फिल्मस्ट्री कंपलेक्स, जी टी वी नगर, दिल्ली - 110009

संदर्भ की शर्तें (टीआईआर), आवश्यक योजना, अनुमंध व क्रियाशीर्षक, नौकरी का विवरण और जांच मानदंड विभाग का वेबसाइट http://www.wcddel.in पर उपलब्ध हैं; और Link for apply online http://cams.wcddel.in. आवेदन की अंतिम तिथि पर आयु के अनुसार दिल्ली से योग्य उम्मीदवार विभाग की वेबसाइट के माध्यम से ऑनलाइन आवेदन कर सकते हैं। भरी कवर अनुमंध के आधार पर और सीमित अवधि के लिए है। उम्मीदवारों को ध्यान देना चाहिए कि यह एक स्थायी नौकरी नहीं है। पात्रता के लिए अन्य योजना के अंतर्गत, कक्षा 5वीं में पात्रता मानदंड पूरा 75% और बाहरी में 70% अंक होगे।

ऑनलाइन आवेदन के समापन की अंतिम तिथि 31.12.2019 को मध्यरात्रि 12.00 बजे तक है।

योग्य उम्मीदवार को केवल ई-मैल के माध्यम से साक्षात्कार के लिए आमंत्रित किया जाएगा। कोई साक्षात्कार पत्र नहीं भेजा जाएगा। उम्मीदवारों को विभाग के नोटिस बोर्ड / विभाग की वेबसाइट यानी http://www.wcddel.in. साक्षात्कार की तारीखों और इस संबंध में किसी अन्य अपडेट के लिए, विभाग की वेबसाइट देखी जा सकती है।

नोट- ऑनलाइन को छोड़कर आवेदन का कोई अन्य माध्यम विभाग के स्वीकार नहीं किया जाएगा। चयन प्रक्रिया के किसी भी चरण/ बिंदु पर उपयुक्त पत्रों की संख्या में कमी या वृद्धि करने कर अधिकार विभाग के पास है।

निदेशक, विभाग महिला एवं बाल विकास
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Position</th>
<th>Consolidated Remuneration</th>
<th>Essential Qualification and Experience</th>
<th>Desirable</th>
<th>Scope of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Block Coordinator</td>
<td>• INR 20,000/-per month.</td>
<td>• Graduate</td>
<td>• Formal training on IT/computer</td>
<td>1. Supporting training of AWWs and Supervisors in Information and Communication Technology enabled Real Time Monitoring (ICT-RTM).</td>
</tr>
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<td></td>
<td></td>
<td>• Annual increase @ 3% of remuneration may be granted, subject to performance.</td>
<td>• At least 2 years experience of working with technology and software application support.</td>
<td>• Worked with front line workers in any Social Development Program of Government</td>
<td>2. Monitoring usage of ICT-RTM by AWWs by using CAS Reports and follow-up on low usage.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Good oral and written communication in local language</td>
<td>• Attention to detail and problem solving skills</td>
<td>3. Providing in-person and over-phone troubleshooting support to users facing hardware or software problems with mobiles, tables and basic issues with CAS application.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Mandatorily local candidates should be engaged.</td>
<td></td>
<td>4. Logging issues in the Issue Tracker application, which is part of CAS.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Age should be up to 35 years as on the last date of filling of online application.</td>
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<td>5. Training reinforcement to AWWs identified as low performers using CAS Reports.</td>
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<td></td>
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<td>6. Providing performance feedback to AWWs.</td>
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<td>7. Submitting phones to Original Equipment Manufacturer (OEM) for hardware replacement and repair.</td>
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<td></td>
<td>8. Escalation of issues to Block/District Coordinator via the issue Tracker application Criteria for escalation will be defined in CAS Guidelines.</td>
</tr>
<tr>
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<td></td>
<td>9. Support Block level ICDS officials on usage of CAS system.</td>
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<td>10. Any other task as indicated by CDPO.</td>
</tr>
</tbody>
</table>
| Block Project Assistant | Rs. 16,858/*- per month. * Remuneration is subject to the upward revision by the Competent Authority under minimum wages as per the Labour Rate from time to time. | • Graduate  
• At least 1 years experience of working with Community/Local Government.  
• Good oral and written communication in local language  
• *Mandatory local candidates should be engaged.  

Age should be up to 35 years as on the last date of filling of online application. | Worked with front line workers in any Social Development Program of Government  
• Proven ability to successfully handle multiple tasks within a team environment  
• Attention to detail and problem solving skills | • Supervising overall implementation of the Mission activities in the block.  
• Organization/facilitation of the trainings of the ICDS Supervisors and AWWs in coordination with the District Team.  
• Making regular supportive supervision visits to AWCs, provide on-site support to AWWs and monitor implementation.  
• Preparing monthly progress/monitoring reports in the prescribed format and submit the same to the District Coordinator; etc.  
• Any other task as indicated by CDPO. |

1. Regarding marks, i.e. “The eligibility criteria shall be minimum of 75% marks in class Xth and 70 % marks in XIIth.”
2. The age limit should be up to 35 years on the last date of online filling of application.
3. The candidate is *mandatory for local area for which candidate should have any one of the following supporting documents issued from Delhi:  
   a. Voter identity Card  
   b. Driving License  
   c. Electricity Bill / Water Bill  
   d. Passport  
   e. Aadhar Card  
   f. Bank Passbook with photo, duly certified  
   g. Or any other relevant document.

[Signature]

Dy. Director (I.C)  
Dept. of Women & Child Development  
Govt. of NCT of Delhi