

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVT. OF NCT OF DELHI
1-Canning Lane (Pandit Ravi Shanker Shukla Lane)
Kasturba Gandhi Marg, New Delhi-110 001.

NOTICE

INVITING APPLICATIONS FOR GRANT- IN- AID TO VOLUNTARY ORGANISATIONS

Applications are invited from eligible voluntary organizations for the year 2015-16 under the schemes of **‘The Grants to Social Welfare Institutions/Organizations by the Government of National Capital Territory of Delhi Rules, 2008’** processed by the Voluntary Action Cell of the Departments of Women & Child Development, Govt. of NCT of Delhi. The last date for submission of application is **30.09.2015**.

The details regarding scheme and procedural instructions are available at the hyperlink **<http://www.wcddel.in/delhigrant.html>**

DIRECTOR
Department of Women & Child Development

DEPTT. OF WOMEN & CHILD DEVELOPMENT
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Eligible applicant voluntary organizations should submit two copies of application, complete in all respects with a covering letter giving details of page number of requisite documents (in the form of Index) ONLY at :

VOLUNTARY ACTION CELL, ROOM NO. 14,(Old Bldg.)
DEPTT. OF WOMEN & CHILD DEVELOPMENT
1-CANNING LANE, KASTURBA GANDHI MARG NEW DELHI-110 001.

GENERAL INSTRUCTIONS FOR APPLICANT VOLUNTARY ORGANIZATIONS

1. Application should be in the format as prescribed under the said scheme.
2. Application submitted in the form other than the prescribed proforma under the scheme or submitted without signatures in the application will be summarily rejected.
3. Applications submitted without the documents/ enclosures as prescribed under the said scheme **WILL NOT BE CONSIDERED.**
4. Prescribed application forms and details of required documents are available on the websites of the Deptt. of WCD, GNCTD. Address of the website is www.wcddel.in
5. Interested eligible NGOs must follow the following instructions before submitting the application:-
 - a) Each and every page of the application and enclosures must be signed by the authorized signatory and stamped with the seal of the organization. Otherwise application will not be **CONSIDERED.**

- b) NGO must submit their two copies of applications/proposals in two separate office file- covers
 - c) All papers of the applications/proposals must be page- numbered separately in the back- to- front manner.
 - d) The file covers containing the applications/ proposals must indicate boldly the name & address of the Registered Office of an NGO, name of the GIA scheme, address of the project applied for and purpose of the project for which grant is requested.
 - e) The applicant NGOs must attach an Index on top of the application/ proposal clearly showing the page numbers at which various required documents, etc. are placed in the application/proposal..
6. Applications submitted through post or at Receipt & Issuing (R&I) of the Department of WCD,GNCTD or submitted in the manner other than as prescribed above, will NOT BE CONSIDERED.
 7. Application submitted after the last date will NOT BE CONSIDERED.
 8. Applicant Voluntary Organizations which have submitted their applications/project-proposals at Receipt & Issuing (R&I) or any other branch of the Department of Women & Child Development, Govt. Of NCT of Delhi, for the year 2014-15, prior to this notice, are hereby instructed to obtain the same and resubmit them in the manner prescribed here in this advertisement. Otherwise their applications will not be considered. No correspondence will be considered in this regard.
 9. Canvassing by the applicant organizations in any form will be a disqualification.

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